### HOW TO APPLY TO BE AN AMERICORPS VISTA SUMMER ASSOCIATE

# To find the VISTA summer job listings:

- 2023 Summer VISTA position listings should be live starting on Monday, April 3, 2023 with an application deadline of April 24, 2023.
- Google search My AmeriCorps or click <a href="https://my.americorps.gov/mp/login.do">https://my.americorps.gov/mp/login.do</a>
- Click "search listings" (RED words) (See picture below)
- Next screen from the drop downs-Choose AmeriCorps VISTA, OKLAHOMA, <u>red search button</u>, and then you'll see the job postings. (See picture below)

## **IMPORTANT - Things to know PRIOR to applying:**

- Applicants must be a minimum of 18 years old by May 21, 2023.
- You will have to create an account to apply and then link the job you're applying for to your account. The system requires a long password so make sure and **write it down!**
- Have your work history, volunteer or community service history, references, etc. information ready to input.
- <u>References</u>: Applicants will need names & contact information (<u>INCLUDING an email address</u>) for <u>2</u> professional references. These may be supervisor, teacher, advisor, pastor, etc. (No personal references such as family or friends will be accepted.) Please let your references know that they will be receiving an email form from AmeriCorps to fill out and submit back. <u>Applications cannot be processed until references are complete!</u>
- <u>Compensation</u>: VISTAs get paid bi-weekly (\$675.08 x 4 pay periods=\$2,700.32) and receive their choice of either an education award of \$1,459.26 <u>OR</u> a stipend of \$276.64 upon completion of the 8 week summer service assignment. THIS CANNOT BE CHANGED ONCE IT IS CHOSEN!
- The website is not always user friendly or easy to navigate! If you have any trouble applying please contact Laura Hazen at (918) 869-0133 or lhazen@nbn-nrc.org

### Screen 1



# Advanced Listing Search Wistome to the My AmeriCorps "Advanced Search" page, a quick and easy way to find AmeriCorps national service opportunities that are suited to your particular skills, interests, and circumstances. The simplest advanced search involves three sizes relating the issue series (or reasy) of letterst to you, selecting one or more geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving; and circles geographic area where you would be interested in serving and circles geographic area. In any secondary journet forties a help request. Circles geographic area where you would be interested in any secondary journet forties as help request. Circles get the "Search" button will take you to a listing of opportunities that if it the criteria you entered, including; the name and a brief decorption of the search opportunity, and the criteria you entered, including, the name and a brief decorption of the organization of other service opportunity. Further help on this Advanced Search opportunity but haven't created a profile yet, you will still be asked to create one as part of the application process. Enjoy your search! To search for programs by type andicr location, or to find a specific program name, please use the fields below. Program Name